

A Regular Meeting of the Otsego City Commission was held Monday, November 16, 2017.

The meeting was called to order by Mayor Trobeck at 7:00 p.m. with the following Commissioners present: Nick Breedveld, Tom Gilmer, Stacey Withee, and Jim Misner. Absent: None. Also present: Fire Chief, Brandon Weber; DPW Supervisor, Mike Bosch; Interim City Manager/Finance Director Storbeck and Interim City Manager/Police Chief Konkle.

The audience joined the Commission in the Pledge of Allegiance.

The Regular Meeting Minutes of November 6, 2017, were approved with the notation to change Commissioner Breedveld's vote to no on the Change Order #1 Request. The Clerk will make the change.

I. PRESENTATIONS:

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

A. CONSIDERATION OF LONGEVITY BONUSES FOR NON-UNION EMPLOYEES

Interim City Manager Cronen stated that there were eleven employees eligible this year. Commissioner Withee moved to approve the longevity bonuses for non-union employees, as presented, seconded by Commissioner Gilmer. CARRIED UNANIMOUSLY.

B. CONSIDERATION OF HOLIDAY GIFT CERTIFICATES FOR CITY EMPLOYEES

Interim City Manager Cronen stated that there are currently thirty-one permanent part-time and full-time employees. Commissioner Misner moved to approve \$25.00 holiday gift certificates for city employees, seconded by Commissioner Breedveld. CARRIED UNANIMOUSLY

C. CONSIDERATION OF A REQUEST FROM THE OTSEGO/PLAINWELL CHAMBER OF COMMERCE TO DISPLAY "LIFE-SIZE" CHRISTMAS CARDS AT BROOKSIDE PARK FROM DECEMBER 1, 2017, THROUGH JANUARY 5, 2018

Commissioner Gilmer moved to grant the request from the Otsego/Plainwell Chamber of Commerce to display "life-size" Christmas cards at Brookside Park from December 1, 2017, through January 5, 2018, seconded by Commissioner Withee. CARRIED UNANIMOUSLY

D. CONSIDERATION OF A REQUEST FROM OTSEGO MAIN STREET TO PLACE A SANDWICH BOARD SIGN ON THE SOUTHEAST CORNER OF M-89 IN FRONT OF OUR TABLE, ON NOVEMBER 25TH FROM 9:00 A.M. UNTIL 1:00 P.M. - ADVERTISING SMALL BUSINESS SATURDAY

Commissioner Misner moved to approve the request from Otsego Main Street to place a sandwich board sign on the southeast corner of M-89, in front of Our Table, on November 25th from 9:00 a.m. until 1:00 p.m., advertising Small Business Saturday, seconded by Commissioner Gilmer. CARRIED UNANIMOUSLY

VI. AGREEMENTS:

VII. RESOLUTIONS:

**A. CONSIDERATION OF RESOLUTION NO. 2017-35 - RESOLUTION TO
AMEND THE 2017-2018 ANNUAL APPROPRIATIONS BILL**

Interim City Manager Storbeck explained the transactions and answered questions of the Commission. Commissioner Gilmer offered the following resolution and moved for its adoption, seconded by Commissioner Misner.

**CITY OF OTSEGO
MICHIGAN**

RESOLUTION NO. 2017-35

RESOLUTION TO AMEND THE 2017-2018 ANNUAL APPROPRIATIONS BILL

WHEREAS, the Otsego City Commission approved the 2017-2018 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2017-2018 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2017-2018 Annual Appropriations Bill:

Major Street Fund Revenues

202-000-699.211 Transfer In – Street & Bridge Fund	\$ 67,000.00
<u>202-000-699.805 Transfer In – Spec Assm't Fund</u>	<u>\$ 6,100.00</u>
Net Increase/(Decrease)	\$ 73,100.00

Major Street Fund Expenditures

202-490-706.000 M-89 Trees & Shrubs – DPW Wages	\$ 1,000.00
202-490-706.001 M-89 Trees & Shrubs – DPW PT Wages	\$ 150.00
202-490-715.000 M-89 Trees & Shrubs – FICA	\$ 75.00
202-490-716.000 M-89 Trees & Shrubs – Hospitalization	\$ 700.00
202-490-718.000 M-89 Trees & Shrubs – Retirement	\$ 120.00
202-490-721.000 M-89 Trees & Shrubs – Workers' Comp Ins	\$ 75.00
202-490-940.000 M-89 Trees & Shrubs – Motor Equip Rental	\$ 2,600.00
<u>202-901-970.000 Capital Improvements - Capital Outlay</u>	<u>\$ 30,000.00</u>
Net Increase/(Decrease)	\$ 34,720.00

Local Street Fund Expenditures

<u>203-901-970.000 Capital Improvements - Capital Outlay</u>	<u>\$ 21,000.00</u>
Net Increase/(Decrease)	\$ 21,000.00

Public Safety Fund Expenditures

<u>205-991-999.402 Transfers Out – Transfer to Equip & Rplcmnt</u>	<u>\$ 20,040.00</u>
Net Increase/(Decrease)	\$ 20,040.00

Street & Bridge Fund Expenditures	
<u>211-991-999.202 Transfer to Major Street Fund</u>	<u>\$ 67,000.00</u>
Net Increase/(Decrease)	\$ 67,000.00
Equipment & Replacement Fund Revenues	
402-000-582.000 Contributions from Otsego Township	(\$ 20,000.00)
<u>402-000-699.205 Transfer In – Public Safety Fund</u>	<u>\$ 20,040.00</u>
Net Increase/(Decrease)	\$ 40.00
Equipment & Replacement Fund Expenditures	
<u>402-901-981.336 Capital Improvements – Fire Vehicles</u>	<u>(\$ 19,960.00)</u>
Net Increase/(Decrease)	(\$ 19,960.00)

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Nick Breedveld, Stacey Withee, Jim Misner.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

A. FIRE DEPARTMENT STAFFING PROPOSAL

Interim City Manager Konkle gave an overview of the proposal that he and Fire Chief Weber had put together to staff the Fire Department with a temporary full-time person. He explained that after a new city manager is hired the position will be reviewed. Interim Manager Konkle stated that there will be actual data that can be reviewed and held in making the decision if the position is needed. The potential new employee would be a police officer, assigned to the Fire Department from 8am until 5pm, Monday through Friday, and filling in at the Police Department when needed. He commented that the scenario would be beneficial to both the Fire Department and the Police Department who is having a difficult time hiring part-time Police Officers. After a lengthy discussion, with questions being answered by both the Fire Chief and Interim City Manager/Police Chief Konkle, it was the consensus of the Commission that they were in favor of the proposal. Mayor Trobeck commented that the Interim City Managers would be the ones to implement the proposal.

MANAGER'S REPORT

1. The Interim Managers answered questions of the Commission at this time.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

Robert Alway, 1026 Barton – he asked if Interim Managers Cronen and Storbeck were in favor of the Fire/Police Proposal by Interim Manager Konkle. They both indicated that they were supportive of the proposal.

COMMISSIONERS' COMMENTS

Commissioner Misner – he stated that the Fire/Police position is needed and he fully supports trying it out.

Commissioner Withee – she concurred with Commissioner Misner’s comments. She commented that it would be nice to get the Township on board. She commented that the trial period is a great way to go about it.

Commissioner Gilmer – he concurred with both Commissioner Withee and Commissioner Misner. He reminded everyone of the Christmas Parade on December 2nd.

Commissioner Breedveld – he concurred with the other Commissioner’s comments. He commented that he appreciated Interim Manager Konkle and Chief Weber’s work on the proposal. He commented that it made sense.

Mayor Trobeck – she reminded everyone of all of the activities at the Hometown Christmas on December 2nd. The tree lighting will be at 6:15 p.m. and Dog Mayor Marlee and Mayor Pro-Tem LuLu will be at the ceremony. She also stated that Small Business Saturday is on November 25th, and there will be a booth inside of Our Table, to pick up bags and coupons. She commented that it was great to see Chief Weber and Interim Manager/Chief Konkle working together.

The meeting was adjourned on a motion by Commissioner Misner, seconded by Commissioner Gilmer. CARRIED – 7:50 p.m.

Angela M. Cronen, MMC
City Clerk