

A Regular Meeting of the Otsego City Commission was held Monday, October 2, 2017.

The meeting was called to order by Mayor Trobeck at 7:00 p.m. with the following Commissioners present: Nick Breedveld, Tom Gilmer, Stacey Withee, and Jim Misner. Absent: None. Also present: Fire Chief Weber; WWTP Superintendent Keyzer; Interim City Manager/Finance Director Storbeck and Interim City Manager/Police Chief Konkle.

The audience joined the Commission in the Pledge of Allegiance.

The Regular Meeting Minutes of September 18, 2017, and Special Minutes of September 26, 2017, were approved as submitted.

I. PRESENTATIONS:

A. PRESENTATION BY OTSEGO PUBLIC SCHOOLS SUPERINTENDENT JEFFERY HAASE

Jeffery Haase, Otsego Public School Superintendent, presented a PowerPoint presentation explaining the upcoming Bond Proposal that will be on the November ballot. The PowerPoint presentation explained the need for the new Early Childhood Center and the new technology.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

A. CONSIDERATION OF A REQUEST FROM THE CHAMBER OF COMMERCE TO HOLD THE ANNUAL "TRAIL FOR TREATERS" IN THE DOWNTOWN ON TUESDAY, OCTOBER 31, 2017, AS PRESENTED

Geoff Parker of the Chamber was present to answer questions of the Commission. The only change this year, is the addition of chalk on the sidewalks to follow the trail. Commissioner Withee moved to grant the request from the Chamber of Commerce to hold the Annual "Trail for Treaters" in the downtown on Tuesday, October 31, 2017, as presented, seconded by Commissioner Misner. CARRIED UNANIMOUSLY.

VI. AGREEMENTS:

A. CONSIDERATION OF A LICENSE AGREEMENT WITH THE OTSEGO CHAMBER OF COMMERCE FOR USE OF THE SIDEWALK IN THE 100 AND 200 BLOCKS OF EAST AND WEST ALLEGAN STREET, 100 BLOCK OF NORTH AND SOUTH FARMER STREET, FOR THE "TRAIL FOR TREATERS" ON OCTOBER 31, 2017

Commissioner Gilmer moved to authorize the Mayor and City Clerk to enter into an agreement with the Otsego/Plainwell Chamber of Commerce for use of the sidewalk in the 100 and 200 blocks of east and west Allegan Street, the 100 block of North and South Farmer Street, for the "Trail for Treaters" on October 31, 2017, seconded by Commissioner Breedveld. CARRIED UNANIMOUSLY.

B. CONSIDERATION OF A FRANCHISE AGREEMENT WITH CHARTER COMMUNICATIONS FOR FRANCHISE FEES

Interim City Manager/Clerk Cronen explained that the City's attorney had reviewed the franchise agreement and suggested the fee continue to be set at five percent, as in the previous agreement. The agreement is for a ten year period. Commissioner Breedveld moved to authorize the Interim City Manager/City Clerk Cronen to enter into a Franchise Agreement with Charter Communications for Franchise Fees, with the fee to be set at five percent, seconded by Commissioner Withee. CARRIED UNANIMOUSLY.

C. CONSIDERATION OF AN AGREEMENT WITH DAVIS CONSTRUCTION FOR THE WWTP PROJECT

Aaron Davenport of Jones & Henry was in attendance to review and answer questions regarding the upcoming WWTP Improvement Project. He stated that the City, in Resolution 2017-25, had tentatively awarded the bid to Davis Construction contingent upon successful financial arrangements with the State of Michigan Clean Water State Revolving Loan Fund (CWSRF) Commissioner Gilmer moved to authorize the Interim Manager/City Clerk Cronen to enter into an agreement with Davis Construction, as outlined in Resolution No. 2017-25, for the Waste Water Treatment Plant Project, seconded by Commissioner Misner. CARRIED UNANIMOUSLY.

D. CONSIDERATION OF CHANGE ORDER NO. 1 FOR THE WWTP IMPROVEMENT PROJECT

Aaron Davenport of Jones and Henry commented that Change Order No. 1, was for a negative amount, which will not change the fundamentals of the project. He explained the changes/deletions in detail. Commissioner Breedveld moved to authorize the Interim City Manager/City Clerk Cronen to execute Change Order No. 1, for the WWTP Improvement Project, as presented, seconded by Commissioner Withee. CARRIED UNANIMOUSLY.

VII. RESOLUTIONS:

VIII. APPOINTMENTS:

A. CONSIDERATION OF THE REAPPOINTMENT OF KRISTIN ALKIRE TO THE RECREATION COUNCIL – TERM TO EXPIRE JUNE 30, 2019

Commissioner Withee moved to confirm the Mayor's reappointment of Kristin Alkire to the Recreation Council, term to expire June 30, 2019, seconded by Commissioner Gilmer. CARRIED UNANIMOUSLY.

B. CONSIDERATION OF THE REAPPOINTMENT OF BILL DARNELL TO THE CONSTRUCTION BOARD OF APPEALS – TERM TO EXPIRE APRIL 30, 2019

Commissioner Misner moved to confirm the Mayor's reappointment of Bill Darnell to the Construction Board of Appeals, term to expire April 30, 2019, seconded by Commissioner Breedveld. CARRIED UNANIMOUSLY.

IX. DISCUSSION ITEMS:

MANAGER'S REPORT

1. The Interim Managers answered questions of the Commission at this time.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

None.

COMMISSIONERS' COMMENTS

Commissioner Misner – he thanked Superintendent Keyzer and his staff for their wisdom and hard work. He also commented that the DPW and Police Department are phenomenal.

Commissioner Withee – she commented that the City/Commission is in good hands.

Commissioner Gilmer – he commented that the Department Heads are doing a great job. He stated that decisions should be with them, as they do a really good job, and it creates pride. He commented that the Department Heads have always been straight forward with the Commission in regards to personnel, equipment, etc. He commented that the leaf pickup dates have been published. He stated that he thought the three interim managers were working well together for the City.

Commissioner Breedveld – he commented that everyone is doing a good job. He asked for an update on Farmer Street. Interim Manager/Clerk Cronen stated that Brenner Construction is currently working on the punch list.

Mayor Trobeck – she thanked Superintendent Haase for the presentation. She thanked Aaron Davenport of Jones and Henry for attending the meeting and answering questions of the Commission. She thanked all of the employees. She commented that a City Manager should be hired by April. She reminded the Commissioners of the Special Meeting at 5:00 p.m., before the regular meeting on October 16, for training purposes with the Department Heads and City Commission.

The meeting was adjourned on a motion by Commissioner Misner, seconded by Commissioner Gilmer. CARRIED – 8:07 p.m.

Angela M. Cronen, MMC
City Clerk