

A Regular Meeting of the Otsego City Commission was held Monday, July 17, 2017.

The meeting was called to order by Mayor Trobeck at 7:00 p.m. with the following Commissioners present: Nick Breedveld, Ryan Wieber, Tom Gilmer and Stacey Withee. Absent: None. Also present: City Manager Beard; and Fire Chief Weber.

The audience joined the Commission in the Pledge of Allegiance.

The Regular Meeting Minutes of July 3, 2017, were approved as submitted.

Commissioner Gilmer moved to amend the agenda to include Resolution No. 2017-26, a Resolution Amending the 2017-2018 Annual Appropriations Bill, seconded by Commissioner Withee. CARRIED UNANIMOUSLY

I. PRESENTATIONS:

A. PINNING OF FIRE DEPARTMENT PERSONNEL

Fire Chief Weber introduced and gave a brief background of each of the new firefighters. He commended them for their completion of their classes and their addition to the Fire Department. The City Clerk administered the oath of office to Collin Dutton and Jason Robar. The City Commission congratulated the new firefighters.

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

A. CONSIDERATION OF A REQUEST FROM THE OTSEGO DISTRICT LIBRARY TO HOLD THEIR ANNUAL LYRICS ON THE LAWN AUGUST 3, 11, 18, AND 25

Commissioner Wieber moved to grant the request from the Otsego District Library to hold their Annual Lyrics on the Lawn August 3, 11, 18, and 25, 2017, seconded by Commissioner Withee. CARRIED UNANIMOUSLY

B. CONSIDERATION OF DESIGNATING THE CITY MANAGER TO CAST THE VOTE FOR THE MML WORKER'S COMPENSATION BALLOT ON BEHALF OF THE CITY

Commissioner Breedveld moved to designate Manager Beard to Cast the Vote for the MML Worker's Compensation Ballot on behalf of the City, as presented, seconded by Commissioner Gilmer. CARRIED UNANIMOUSLY

VI. AGREEMENTS:

- A. CONSIDERATION OF A LICENSE AGREEMENT WITH THE OTSEGO DDA/OTSEGO MAIN STREET FOR THE GUS MACKER EVENT – AUGUST 23, 24, 25, 26 & 27, 2017

Commissioner Withee moved to authorize the Mayor and City Clerk to enter into an agreement with the DDA/Otsego Main Street for the Gus Macker Event, as presented, seconded by Commissioner Wieber. CARRIED UNANIMOUSLY

VII. RESOLUTIONS:

- A. CONSIDERATION OF RESOLUTION No. 2017-25 – THE AWARDING OF WWTP IMPROVEMENT PROJECT

WWTP Supervisor, Luke Keyzer, and Aaron Davenport of Jones & Henry Engineers, answered questions of the Commission regarding the awarding of the bid and specifics of the project. The second phase of the project will be presented to the Commission in the future.

Commissioner Gilmer offered Resolution No. 2017-25 – Tentatively Awarding the Contract for Construction of the City of Otsego WWTP Improvements, CWSRF 5638-01, and moved for its adoption, supported by Commissioner Withee.

CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN

RESOLUTION NO. 2017-25

A RESOLUTION TO TENTATIVELY AWARD A CONTRACT FOR CONSTRUCTION OF THE CITY OF OTSEGO WWTP IMPROVEMENTS, CWSRF 5638-01

WHEREAS, the City of Otsego, Michigan wishes to construct improvements to its existing wastewater treatment and collection system; and

WHEREAS, the wastewater system improvements project formally adopted on June 1, 2015 will be funded through Michigan's Clean Water State Revolving Loan Fund (CWSRF) Program; and

WHEREAS, the City of Otsego, Michigan has sought and received construction bids for the proposed improvements, and has received a low bid in the amount of \$1,421,332.00 from Davis Construction, Inc.; and

WHEREAS, the project engineer, Jones & Henry Engineers, Ltd., has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Otsego, Michigan tentatively awards the contract for construction of the proposed wastewater system improvements project to Davis Construction, Inc., contingent upon successful financial arrangements with the State of Michigan Clean Water State Revolving Loan Fund (CWSRF).

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Ryan Wieber, Nick Breedveld,
& Stacey Withee.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

B. CONSIDERATION OF RESOLUTION NO. 2017-26 – A RESOLUTION TO
AMEND THE 2017-2018 ANNUAL APPROPRIATIONS BILL

Manager Beard explained to the Commission that the request for the amendment to the budget, is to partially fund the purchase of a Fire Department Medical Truck, with Otsego Township. Commissioner Gilmer offered the following Resolution and moved for its adoption, supported by Commissioner Withee.

CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN

RESOLUTION NO. 2017-26

RESOLUTION TO AMEND THE 2017-2018 ANNUAL APPROPRIATIONS BILL

WHEREAS, the Otsego City Commission approved the 2017-2018 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2017-2018 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2016-2017 Annual Appropriations Bill:

Equipment Replacement Fund Revenues		
<u>402-000-582.000 Contributions from Township</u>		<u>\$ 20,000.00</u>
Net Increase/(Decrease)	\$ 20,000.00	
Equipment Replacement Fund Expenditures		
<u>402-901-981.336 Vehicle Purchase – Fire Department</u>		<u>\$ 40,000.00</u>
Net Increase/(Decrease)	\$ 40,000.00	

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Ryan Wieber, Nick Breedveld,
& Stacey Withee.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

MANAGER'S REPORT

1. Manager Beard gave an update on the following: Right-Of-Way at Rock-Tenn property; Main Street Director position; fireworks; MML Convention; Manager's Convention; Sale of Eley lots; and potential sale of land locked river property.
2. Manager Beard asked the Commission if they had any questions regarding his Manager's Report.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

Chief Konkle – he commented that he is very impressed with the Otsego Fire Department. He stated that Chief Weber's education reflects on the department's successes.

At this time, 7:34 p.m. - Commissioner Wieber moved to go into closed session to discuss a personnel issue, at the request of the employee, seconded by Commissioner Gilmer. CARRIED UNANIMOUSLY.

At this time, 8:22 p.m. – Commissioner Breedveld moved to reconvene the Regular Meeting, seconded by Commissioner Withee. CARRIED UNANIMOUSLY

COMMISSIONERS' COMMENTS

Commissioner Withee – she thanked Clerk Cronen for assisting with the Main Street position in the absence of a Main Street Manager.

Commissioner Wieber – he congratulated the two new firefighters. He thanked Chief Weber, commenting that it is nice to see the pride in the Fire Department. He commented that he appreciates the good discussion within the Commission.

Commissioner Gilmer – he stated that he attended the East Orleans Block Party and asked that everyone pray for the Zantello family. He congratulated the new firefighters.

Commissioner Breedveld – he welcomed the new firefighters. He stated that it is nice to see volunteers step forward as it is a risky job and a big commitment.

Mayor Trobeck – she congratulated the new firemen. She thanked Chief Weber. She announced that Lyrics on Lawn at the Library will take place in August and Steins & Vines will be on August 5th.

The meeting was adjourned on a motion by Commissioner Breedveld, seconded by Commissioner Gilmer. CARRIED – 8:28 p.m.

Angela M. Cronen, MMC
City Clerk