

A Regular Meeting of the Otsego City Commission was held Monday, April 17, 2017.

The meeting was called to order by Mayor Trobeck at 7:00 p.m. with the following Commissioners present: Kathy Misner, Nick Breedveld, Ryan Wieber and Tom Gilmer. Absent: None. Also present City Manager Beard; Finance Director Storbeck; Main Street Manager Owens; and DPW Supervisor Bosch.

The audience joined the Commission in the Pledge of Allegiance.

The Regular Meeting Minutes of April 3, 2017, were approved as submitted.

## **REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS**

County Commissioner Dugan – he reviewed and asked the City Commission if they supported a resolution that he had prepared for the assessment study of the Kalamazoo River. The Commission was in support of the resolution. He also gave an overview of the upcoming symposium meeting regarding a countywide millage for the Sheriff's Department.

### **I. PRESENTATIONS:**

#### **A. PRESENTATION BY JUDGE WILLIAM A. BAILLARGEON**

Judge Baillargeon gave an overview of the “state of the court”. He reviewed the Veterans Treatment Court, Drug Treatment Court, Mental Health Treatment Court, and the newly formed Sobriety Court. He also complimented the Allegan County clerical staff for their hard work. The Commission thanked Judge Baillargeon for his continued service and commitment to Allegan County. They commented that he is well respected and will leave a legacy in this County.

#### **B. PRESENTATION OF 2017-2018 ANNUAL APPROPRIATIONS BILL – CAPITAL PROJECT FUND, EQUIPMENT FUND, & DDA FUND**

Finance Director Matthew Storbeck presented the Capital Project Fund, Equipment Fund and DDA Funds for the fiscal year 2017-2018. Anticipated revenue for the Capital Project Fund is \$70,100 and anticipated expense is \$66,600. Anticipated revenue for the Equipment Fund is \$212,750 and anticipated expense is \$272,730, capital improvements of \$60,000 – purchase of a new bobcat. Anticipated revenue for the DDA Fund is \$284,450, and anticipated expense is \$343,780, with no capital improvements.

### **II. PUBLIC HEARING:**

#### **A. PUBLIC HEARING FOR SPECIAL ASSESSMENT #113 – PHASE TWO FARMER STREET – SIDEWALK, CURB & GUTTER**

The Public hearing was opened at 7:49 p.m.

Ronald John Maag, 513 S. Farmer – he stated that he was protesting this, but not financially. He stated that one hundred people turned around in his driveway during the construction last summer and this will cause even more dust and dirt. He asked why charge a special assessment – “we are old people” and \$1,000 is a lot. He said that this will increase traffic and the paper and glass in his yard. He stated that he would like to see the homes be owned and occupied by the owners and not rental homes. He stated that they take pride in their house and their home was in the Garden Shows for many years. He suggested that there are other ways to make money. He

stated that he was protesting the whole idea.

There being no other comments, the Public Hearing was closed at 7:51 p.m.

**III. PLANNING AND ZONING:**

**IV. ORDINANCES:**

**V. REQUESTS:**

**A. ACCEPTANCE OF THE APRIL 10, 2017, MINUTES OF LOCAL OFFICERS  
COMPENSATION COMMISSION MEETING**

Commissioner Gilmer moved to accept the April 10, 2017, meeting minutes of the Local Officers Compensation Committee, seconded by Commissioner Wieber.

**B. CONSIDERATION OF A REQUEST FROM ST. VINCENT DE PAUL  
MINISTRY TO HOLD A FEEDING THE FLOCK 5K WALK/RUN ON JUNE 17,  
2017, BEGINNING AT 8AM, AS PRESENTED**

Commissioner Misner moved to grant the request from St. Vincent De Paul Ministry to hold a Feeding the Flock 5K Walk/Run on June 17, 2017, beginning at 8:00 a.m., as presented, seconded by Commissioner Wieber. CARRIED UNANIMOUSLY

**C. CONSIDERATION OF A REQUEST FROM THE OTSEGO CHAMBER OF  
COMMERCE TO HOLD THEIR ANNUAL CITY-WIDE GARAGE SALE ON  
JUNE 9 AND 10, 2017**

Commissioner Misner moved to grant the request from the Otsego Chamber of Commerce to hold their Annual City-Wide Garage Sale on June 9 and 10, 2017, and to allow signs to be placed in the right-of-way at the discretion of the Police Chief, on these days only, seconded by Commissioner Breedveld. CARRIED UNANIMOUSLY

**D. CONSIDERATION OF A REQUEST FROM THE OTSEGO VFW TO HOLD A  
MEMORIAL DAY PARADE ON MONDAY, MAY 29, 2017, BEGINNING AT  
APPROXIMATELY 9:30 A.M., AFTER THE CEREMONY AT THE  
CEMETERY**

Commissioner Wieber moved to grant the request from the Otsego VFW to hold a Memorial Day Parade on Monday, May 29, 2017, beginning at approximately 9:30 a.m., after the ceremony at the cemetery, seconded by Commission Gilmer. CARRIED UNANIMOUSLY. It was noted that change of the route should be communicated to the press and residents.

**E. CONSIDERATION OF A REQUEST FROM THE OTSEGO CHAMBER OF  
COMMERCE TO PLACE YARD SIGNS IN THE CITY RIGHT OF WAY ON  
ALLEGAN AND FARMER STREET AND SEASONAL SIGN IN FRONT OF  
THE CHURCH OF GOD PARKING LOT, FROM MAY 6, 2017, THROUGH  
OCTOBER 28, 2017, TO ADVERTISE THE FARMER'S MARKET**

Commissioner Wieber moved to grant the request from the Otsego Chamber of Commerce to place yard signs (5) in the City Right-of-Way on Allegan and Farmer Street and Seasonal Sign in front of the Church of God Parking Lot, from May 6, 2017, through October 28, 2017, to advertise the Farmer's Market, seconded by Commissioner Gilmer. CARRIED UNANIMOUSLY

**VI. AGREEMENTS**

**VII. RESOLUTIONS:**

- A. CONSIDERATION OF RESOLUTION NO. 2017-16 – A SPECIAL ASSESSMENT RESOLUTION NO. 5 – A RESOLUTION AUTHORIZING SPECIAL ASSESSMENT NO. 113 – FARMER STREET PHASE TWO– SIDEWALK, CURB AND GUTTER IMPROVEMENT PROJECT

Commissioner Misner offered the following resolution and moved for its adoption, seconded by Commissioner Gilmer.

CITY OF OTSEGO  
MICHIGAN  
RESOLUTION NO. 2017-16

SPECIAL ASSESSMENT RESOLUTION NO. 5 –  
A RESOLUTION AUTHORIZING SPECIAL ASSESSMENT NO. 113 –  
PHASE TWO FARMER STREET – SIDEWALK, CURB AND GUTTER  
IMPROVEMENT PROJECT

WHEREAS, the City Commission has held a Public Hearing pursuant to and with notice given in accordance with the provisions of applicable State law, the City Charter, and the Code of Ordinances of the City of Otsego at which hearing it received and considered any objections to, concerns about, and comments regarding Special Assessment Role Number 113 prepared by the City Assessor for the Farmer Street – Sidewalk, Curb and Gutter Improvement Project; and

WHEREAS, the City Commission has made any necessary or desirable modifications in that Special Assessment roll following the conclusion of the Public Hearing; and

WHEREAS, the City Commission is satisfied with that Special Assessment Roll which includes the following:

FARMER STREET

Parcel Numbers:

54-121-005-00	54-121-010-00	54-120-011-00
54-023-074-00	54-023-075-00	54-023-061-00
54-120-005-00	54-023-078-00	54-023-079-00
54-121-006-00	54-023-060-00	54-023-080-00
54-120-006-00	54-023-073-00	54-023-081-00
54-120-007-00	54-023-072-00	54-023-083-00
54-121-008-00	54-023-071-00	54-023-070-10
54-120-010-00	54-023-070-00	54-023-082-00
54-121-009-00		

**BE IT RESOLVED:**

- (1) That the Farmer Street – Sidewalk, Curb and Gutter Improvement Project is determined to be necessary and desirable, the work is ordered to be done, and the plans and specifications are hereby approved in all respects.

(2) The Special Assessment Roll Number 113 in the form attached hereto is hereby confirmed. The Special Assessment shall be paid in ten (10) annual installments of principal plus accrued interest beginning the 1<sup>st</sup> of July, 2018, or the first city tax due date, following the completion of the project. Interest shall accrue at a rate of 2.5% per annum on the unpaid balance of the special assessment. Any assessment may be paid in full without interest thirty (30) days following notice of the project completion.

(3) The Special Assessments levied pursuant to Special Assessment Roll Number 113 shall be a lien against the property assessed and shall be of the same priority and collectible in the same manner as ad valorem real and personal property taxes.

(4) The City Clerk is hereby authorized and directed to attach a warrant to Special Assessment Roll Number 113, commanding the City Treasurer to collect from each of the persons and parcels assessed the amount of the assessment thereon in accordance with the City Charter and Code of Ordinances of the City of Otsego.

(5) All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, hereby rescinded.

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Kathy Misner, Ryan Wieber, & Nick Breedveld.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

## **VIII. APPOINTMENTS:**

## **IX. DISCUSSION ITEMS:**

### **MANAGER'S REPORT**

1. Manager Beard gave an update on the following: Main Street Design Committee Meeting with Georgia Pacific.
2. Manager Beard asked the Commission if they had any questions regarding his Manager's Report.

## **COMMUNICATIONS**

None.

## **REMARKS FROM THE AUDIENCE**

DPW Supervisor Bosch – commented that the route for the 5K in June, will be on the detour route for the construction project.

## **COMMISSIONERS' COMMENTS**

Commissioner Misner – she commented that she was pleased that the Chamber will be hiring a new Chamber Director. She stated that she hopes that they will work for our City and with the DDA/Main Street in the future.

Commissioner Gilmer – he thanked County Commissioner Dugan for coming to the meeting and asking for the Commission's opinion.

Mayor Trobeck – she thanked Finance Director Storbeck for his presentation.

The meeting was adjourned on a motion by Commissioner Misner, seconded by Commissioner Gilmer. CARRIED – 8:28 p.m.

Angela M. Cronen, MMC  
City Clerk