

A Regular Meeting of the Otsego City Commission was held Tuesday, July 5, 2016.

The meeting was called to order by Mayor Gilmer at 7:00 p.m. with the following Commissioners present: Kathy Misner, Ryan Wieber, Cyndi Trobeck and Stacey Withee. Absent: None. Also present City Manager Beard.

The audience joined the Commission in the Pledge of Allegiance.

The Regular Meeting Minutes of June 20, 2016, were approved as submitted.

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

I. PRESENTATIONS:

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

- A. CONSIDERATION OF A REQUEST FROM MAIN STREET TO PLACE TWO 4X8 BANNERS AT EACH CITY ENTRANCE ALONG M-89 FROM AUGUST 1, 2016 UNTIL AUGUST 20, 2016 – ADVERTISING STEINS AND VINES

Commissioner Misner moved to grant the request from Main Street to place two 4X8 banners at each of the City entrances along M-89 from August 1, 2016, until August 20, 2016 – advertising Steins and Vines, supported by Commissioner Withee. CARRIED UNANIMOUSLY

VI. AGREEMENTS

- A. CONSIDERATION OF A LEASE AGREEMENT WITH THE AMERICAN LEGION POST 84 – OTSEGO COMMUNITY CENTER/SCOUT HOUSE

Manager Beard explained that the lease agreement for the Otsego Community Center/Scout House is due for renewal with the American Legion. Manager Beard briefly reviewed the lease agreement. Commissioner Trobeck moved to authorize the Mayor and City Clerk to enter into a lease agreement with the American Legion Post 84 – Otsego Community Center/Scout House, seconded by Commissioner Wieber. CARRIED UNANIMOUSLY

VII. RESOLUTIONS:

- A. CONSIDERATION OF RESOLUTION NO. 2016-26 - RESOLUTION ESTABLISHING AN INTERFUND LOAN FROM THE STREET AND BRIDGE FUND TO THE DDA

Commissioner Trobeck offered the following resolution and moved for its adoption, seconded by Commissioner Wieber.

CITY OF OTSEGO
MICHIGAN
RESOLUTION NO. 2016-26

RESOLUTION ESTABLISHING AN INTERFUND LOAN
FROM THE STREET AND BRIDGE FUND TO THE DDA

WHEREAS, the Downtown Development Authority has insufficient monies to repay the interfund loan associated with Resolution 2015-25 to the Street and Bridge Fund; and

WHEREAS, the matured loan and accrued interest totals \$137,621.76; and

WHEREAS, the Street and Bridge Fund continues to have idle funds which may be loaned to the Downtown Development Authority Fund.

NOW THEREFORE, BE IT RESOLVED, that the Otsego City Commission commits to the authorization of an interfund loan in the amount of \$137,621.76 from the Street and Bridge Fund to the Downtown Development Authority at an annual interest rate of .41 percent, the average interest rate available on 29 June 2016 for certificates of deposit for a one year period; and

BE IT FURTHER RESOLVED, that this loan may be repaid partially or in full with accrued interest prior to the due date of 30 June 2017.

YEAS: Commissioners: Tom Gilmer, Kathy Misner, Cyndi Trobeck, Ryan Wieber & Stacey Withee.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED

B. CONSIDERATION OF RESOLUTION NO. 2016-27 - RESOLUTION
ESTABLISHING AN INTERFUND LOAN FROM SPECIAL ASSESSMENT
CAPITAL PROJECT FUND TO THE DDA

Commissioner Withee offered the following resolution and moved for its adoption, seconded by Commissioner Misner.

CITY OF OTSEGO
MICHIGAN
RESOLUTION NO. 2016-27

RESOLUTION ESTABLISHING AN INTERFUND LOAN FROM SPECIAL
ASSESSMENT CAPITAL PROJECT FUND TO THE DDA

WHEREAS, the Downtown Development Authority has insufficient monies to repay the interfund loan associated with Resolution 2015-26 to the Special Assessment Capital Project Fund; and

WHEREAS, the matured loan and accrued interest totals \$165,079.87; and

WHEREAS, the Special Assessment Capital Project Fund continues to have idle funds which may be loaned to the Downtown Development Authority Fund.

NOW THEREFORE, BE IT RESOLVED, that the Otsego City Commission commits to the authorization of an interfund loan in the amount of \$165,079.87 from the Special Assessment Capital Project Fund to the Downtown Development Authority at an annual interest rate of 0.41 percent, the average interest rate available on 29 June 2016 for certificates of deposit for a one year period; and

BE IT FURTHER RESOLVED, that this loan may be repaid partially or in full with accrued interest prior to the due date of 30 June 2017.

YEAS: Commissioners: Tom Gilmer, Kathy Misner, Cyndi Trobeck, Ryan Wieber & Stacey Withee.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

A. DISCUSSION AND POSSIBLE CONSIDERATION OF SALE OF CITY OWNED PROPERTY – HELEN AVE.

Manager Beard gave an overview of the property on Helen Avenue, commonly known as the “Cogeneration” property. He explained that the potential buyer has tentative plans to place large storage facilities on the property. He commented that there is a potential buyer for the property and a purchase agreement has been drafted and signed by the buyer, to purchase the 3.1 acres for the amount of \$42,000. He stated that the purchase price will cover the special assessment that is currently on the property. Manager Beard also commented that the purchase agreement calls out specific criteria that will need to be met to proceed with the sale. Commissioner Misner moved to authorize the Mayor and City Clerk to enter into a purchase agreement with Ken Bleeker for City owned property commonly known as 301 Helen Ave, seconded by Commissioner Wieber. CARRIED UNANIMOUSLY

MANAGER'S REPORT

1. He gave updates on the following: Update on MDOT's work on M-89; and EPA's meeting at City Hall on July 14th.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

None.

COMMISSIONERS' COMMENTS

Commissioner Trobeck – she reminded everyone of the Steins and Vines Event on August 20th.

Commissioner Withee – she reminded everyone of the upcoming public meeting regarding the Public Safety Millage – on July 13, 2016, at the Otsego Library.

Mayor Gilmer – he congratulated employee Ryan Wheeler for obtaining his Sewer Treatment State Certification – Level “D”. He thanked the audience for attending.

The meeting was adjourned on a motion by Commissioner Misner, seconded by Commissioner Withee. CARRIED – 7:41 p.m.

Angela M. Cronen, MMC
City Clerk