

A Regular Meeting of the Otsego City Commission was held Monday, April 16, 2018.

The meeting was called to order by Mayor Trobeck at 7:00 p.m. with the following Commissioners present: Tom Gilmer, Nick Breedveld, Stacey Withee and Jim Misner. Absent: None.

Also present: WWTP Superintendent, Luke Keyzer; Fire Chief, Brandon Weber; Police Chief, Gordon Konkle; Finance Director, Matthew Storbeck; DPW Supervisor, Mike Bosch; and City Manager, Aaron Mitchell.

The audience joined the Commission in the Pledge of Allegiance.

The April 2, 2018, Meeting Minutes were approved.

**I. PRESENTATIONS:**

**A. PRESENTATION OF 2018-2019 ANNUAL APPROPRIATIONS BILL – DPW MOTOR POOL FUND & DDA FUND**

Finance Director Matthew Storbeck presented the Motor Pool Fund and DDA Funds for the fiscal year 2018-2019. Anticipated revenue for the Motor Pool Fund is \$226,100, and anticipated expense is \$367,525, capital improvements of \$157,000. Anticipated revenue for the DDA Fund is \$287,000, and anticipated expense is \$406,870, with no capital improvements.

**II. PUBLIC HEARING:**

**III. PLANNING AND ZONING:**

**IV. ORDINANCES:**

**A. SECOND READING AND ADOPTION OF ORDINANCE #160 – AN ORDINANCE TO AMEND SECTION 26-4 OF THE CODE OF ORDINANCES TO ENSURE COMPLIANCE WITH THE MICHIGAN ELECTION LAW**

Ordinance #160, was presented to the Commission for a second reading and adoption. Commissioner Gilmer, supported by Commissioner Withee, moved the adoption of the following ordinance:

**ORDINANCE NO. 160**

**AN ORDINANCE TO AMEND SECTION 26-4 OF THE CODE OF ORDINANCES TO ENSURE COMPLIANCE WITH THE MICHIGAN ELECTION LAW**

THE CITY OF OTSEGO ORDAINS:

Section 1. Amendment. Chapter 26, "Elections," Section 26-4, of the Code of Ordinances of the City of Otsego, Michigan, is amended to read as follows:

Sec. 26-4. Deadline for filing nomination petitions for the office of Commissioner.

The deadline for filing nominating petitions for the office of City Commissioner shall be no later than 5:00 p.m., local time, on the date of the August Primary.

Section 2. Effective Date. This ordinance shall take effect upon the latter of publication or the passage of twenty (20) days following its final adoption in accordance with the City Charter.

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Nick Breedveld, Jim Misner, Stacey Withee.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

**ORDINANCE ADOPTED.**

**V. REQUESTS:**

**VI. AGREEMENTS:**

**VII. RESOLUTIONS:**

**A. CONSIDERATION OF RESOLUTION NO. 2018-10 – A RESOLUTION TO AMEND THE 2017-2018 ANNUAL APPROPRIATIONS BILL**

Manager Mitchell explained that the budget amendment in the DDA Fund was for the replacement of an electrical box. The Equipment Replacement Fund amendment was to move the City Manager's car to the Police Department, to be used by the detective. Commissioner Misner offered the following Resolution and moved for its adoption, supported by Commissioner Gilmer.

**CITY OF OTSEGO  
ALLEGAN COUNTY, MICHIGAN**

**RESOLUTION NO. 2018-10**

**RESOLUTION TO AMEND THE 2017-2018 ANNUAL APPROPRIATIONS BILL**

WHEREAS, the Otsego City Commission approved the 2017-2018 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2017-2018 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2017-2018 Annual Appropriations Bill:

DDA/Main Street Fund		
Expenditures		
248-901-974.000	Capital Outlay – Land Improvements	\$20,000.00
Net Increase/(Decrease)		\$20,000.00
Equipment Replacement Fund		
402-901-981.381	Vehicle Purchase – Police Department	\$20,130.00
Net Increase/(Decrease)		\$20,130.00

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Stacey Withee, Nick Breedveld, Jim Misner.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

**VIII. APPOINTMENTS:**

**IX. DISCUSSION ITEMS:**

**A. FIRE DEPARTMENT FULL-TIME POSITION**

City Manager Mitchell gave an overview of the Fire Department Committee’s quarterly meeting. He explained that Officer McGeehee has been working full-time at the Fire Department since December 2017, in a temporary position to assess the need of having a full-time position at the Fire Department. After reviewing the results of the assessment, City Manager Mitchell recommended to fill the position with a firefighter. A brief discussion took place regarding the duties of the position and hours. Commissioner Gilmer commented that he thought it is a great idea.

**MANAGER'S REPORT**

1. Manager Mitchell gave an update on the following: April 14<sup>th</sup> Meeting – Justice for Otsego; formation of Community Awareness Group; and the Chamber’s request to hold the Farmer’s Market, as in the past.
2. Manager Mitchell answered questions of the Commission at this time.

**COMMUNICATIONS**

None.

**REMARKS FROM THE AUDIENCE**

Gale Dugan, County Commissioner – he gave a County Commission update. He also gave an update on the County owned Rock-Tenn property. Commissioner Gilmer thanked him for keeping the Commission informed.

## COMMISSIONERS' COMMENTS

Commissioner Misner – he thanked County Commissioner Dugan for all of the information. He thanked Finance Director Storbeck for the presentation.

Commissioner Withee – she thanked everyone who attended the meeting on Saturday. She stated that she was appreciative that DPW Supervisor Bosch and WWTP Superintendent Keyzer attended the meeting, as they were able to answer questions.

Commissioner Gilmer – he concurred with Manager Mitchell that the meeting on Saturday went well. He commented that they are not the enemy, but may seem angry and emotional on social media, and critical about something they don't understand. He stated that Manager Mitchell has done an excellent job, being open and transparent, especially with the letter to the community answering inquiries. He commented that we have to look forward to solve the problem and continue to focus on being civil. He expressed that he was impressed by DPW Supervisor Bosch's cost savings on the truck rebuild. He commented that the City has competent WWTP and DPW employees who handle the problems as they occur and they have had a hectic week.

Commissioner Breedveld – he commented that he concurred with that the meeting went well on Saturday. He commented that to get questions answered, people try to find something wrong. He stated that we are moving in the right direction. He stated that he appreciated DPW Supervisor Bosch and WWTP Superintendent Keyzer and thanked them for all they do. He inquired about the WWTP transformers status. WWTP Superintendent Keyzer explained that it has been replaced.

Mayor Trobeck – she commented that she was impressed by Kory Groetsch with the Department of Health and Human Services presentation. She thanked DPW Supervisor Bosch and WWTP Superintendent Keyzer. She thanked Finance Director Storbeck for his presentation.

The meeting was adjourned on a motion by Commissioner Gilmer, seconded by Commissioner Withee. CARRIED – 7:46 p.m.

Angela M. Cronen, MMC  
City Clerk