

A Special Meeting of the Otsego City Commission was held Monday, January 25, 2018.

The meeting was called to order by Mayor Trobeck at 8:30 a.m. with the following Commissioners present: Nick Breedveld, Tom Gilmer, Stacey Withee, and Jim Misner. Absent: None.

The audience joined the Commission in the Pledge of Allegiance.

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS - None.

I. PRESENTATIONS:

**A. REVIEW OF THE CITY MANAGER INTERVIEW PROCESS - MML
FACILITATOR, JEFF MUELLER**

Jeff Mueller of the MML, gave the Commission a brief overview of the interviewing process and reviewed the interview questions. He also had the Commission review the Pre-employment Hiring Guide that was provided. Mr. Mueller was present throughout the interviewing process.

II. INTERVIEWS:

Interviews of the following individuals took place: Andrew Dymczyk; Aaron Mitchell; John Ardaugh; Brent Bury; and Lisa Imus. The Commission asked each candidate the same set of interview questions that were provided by the MML.

At the conclusion of the interviews, the Commission deliberated and discussed each candidate's individual interview.

III. REQUESTS

**A. CONSIDERATION OF A REQUEST TO EXTEND A CONDITIONAL OFFER OF
EMPLOYMENT FOR THE CITY MANAGER POSITION**

Commissioner Misner moved to extend a conditional offer of employment to Aaron Mitchell and direct the MML to complete a background investigation and conduct further reference review, if needed, seconded by Commissioner Gilmer. **CARRIED UNANIMOUSLY.**

**B. CONSIDERATION OF A REQUEST FOR CITY ATTORNEY KEN LANE TO
BEGIN EMPLOYMENT AGREEMENT DISCUSSIONS**

Commissioner Breedveld moved to authorize the City Attorney Ken Lane to initiate discussions with Aaron Mitchell on terms of a mutually acceptable employment agreement, seconded by Commissioner Misner. **CARRIED UNANIMOUSLY.**

IV. DISCUSSION ITEMS:

REMARKS FROM THE AUDIENCE - None.

COMMISSIONERS' COMMENTS - None.

The meeting was adjourned on a motion by Commissioner Withee, seconded by Commissioner Gilmer. **CARRIED – 6:51 p.m**

Angela M. Cronen, MMC
City Clerk