

A Special Meeting of the Otsego City Commission was held Monday, January 8, 2018.

The meeting was called to order by Mayor Trobeck at 9:00 a.m. with the following Commissioners present: Nick Breedveld, Tom Gilmer, Stacey Withee, and Jim Misner. Absent: None.

The audience joined the Commission in the Pledge of Allegiance.

I. PRESENTATIONS:

A. MML FACILITATOR WILL REVIEW THE CITY MANAGER INTERVIEW SELECTION PROCESS

Kathie Grinzinger, of the MML gave an overview of the interview selection process. She stated that the MML had received thirty-one applications during the four week application period. Ms. Grinzinger indicated that each of the candidates that she had pre-screened had asked for confidentiality. She explained that she had screened, performed a reference check, and did an on-line search for the candidates.

A brief conversation took place regarding the activities at the Meet & Greet and on Interview Day. She announced that Jeff Mueller will be joining the Commission for the Meet & Greet and on Interview Day, as she will be unavailable.

II. REQUESTS:

A. CONSIDERATION OF A REQUEST TO GO INTO CLOSED SESSION FOR A CONFIDENTIAL DISCUSSION REGARDING THE SELECTION OF CITY MANAGER INTERVIEW CANDIDATES, AS ALLOWED BY MICHIGAN LAW

Commissioner Gilmer moved to go into Closed Session for a confidential discussion regarding the selection of City Manager interview candidates, as allowed by Michigan Law, seconded by Commissioner Withee. CARRIED UNANIMOUSLY.

The City Commission went into Closed Session. 9:18 a.m.

B. CONSIDERATION OF A REQUEST TO RECONVENE THE SPECIAL MEETING

At 1:35 p.m., Commissioner Gilmer moved to reconvene the Special Meeting, seconded by Commissioner Breedveld. CARRIED UNANIMOUSLY

C. CONSIDERATION OF A REQUEST TO DIRECT THE MML FACILITATOR TO CONTACT APPLICANTS, TO DETERMINE THEIR INTEREST IN INTERVIEWING FOR THE CITY MANAGER POSITION– CANDIDATES WILL BE IDENTIFIED BY NUMBER ONLY – TO REMAIN CONFIDENTIAL

Commissioner Gilmer moved to direct the MML Facilitator to contact Applicants #1; #19; #20; #24; and #25, to determine their interest in interviewing for the City Manager position, seconded by Commissioner Withee. CARRIED UNANIMOUSLY

- D. CONSIDERATION OF A REQUEST TO HOLD A SPECIAL MEETING ON THURSDAY, JANUARY 25, 2018, FOR THE PURPOSE OF INTERVIEWING CANDIDATES FOR THE CITY MANAGER POSITION, THE MEETING BEGINNING AT 8:30 A.M. AND THE FIRST INTERVIEW WILL BE HELD AT 9:00 A.M.

Commissioner Breedveld moved to hold a Special Meeting on Thursday, January 25, 2018, for the purpose of interviewing candidates for the City Manager position, with the meeting beginning at 8:30 a.m. and the first interview being held at 9:00 a.m., seconded by Commissioner Misner. CARRIED UNANIMOUSLY

- E. CONSIDERATION OF A REQUEST TO DIRECT THE CITY CLERK TO SCHEDULE AND PREPARE MATERIALS FOR A MEET & GREET FOR THE CANDIDATES ON WEDNESDAY, JANUARY 24, 2018, FROM 6:00 P.M. UNTIL 8:00 P.M., AT CITY HALL

Commissioner Breedveld moved to direct the City Clerk to schedule and prepare materials for a Meet & Greet for the candidates on Wednesday, January 24, 2018, from 6:00 p.m. until 8:00 p.m., at City Hall, seconded by Commissioner Withee. CARRIED UNANIMOUSLY

III. DISCUSSION ITEMS:

COMMISSIONERS' COMMENTS

Commissioner Withee – commented that it was a very productive meeting.

Commissioner Gilmer – commented that he is looking forward to meeting the candidates.

Commissioner Breedveld – thanked Kathie Grinzinger and the MML.

Mayor Trobeck – thanked Kathie Grinzinger and City Clerk Cronen.

The meeting was adjourned on a motion by Commissioner Misner, seconded by Commissioner Gilmer. CARRIED – 1:38 p.m.

Angela M. Cronen, MMC
City Clerk