

A Regular Meeting of the Otsego City Commission was held Monday, January 16, 2017.

The meeting was called to order by Mayor Trobeck at 7:00 p.m. with the following Commissioners present: Tom Gilmer, Kathy Misner, Nick Breedveld and Ryan Wieber. Absent: None. Also present City Manager Beard and Brandon Weber; Fire Chief.

The audience joined the Commission in the Pledge of Allegiance.

The Regular Meeting Minutes of January 3, 2017, were approved as submitted.

REMARKS FROM THE AUDIENCE REGARDING AGENDA ITEMS

None.

I. PRESENTATIONS:

II. PUBLIC HEARING:

III. PLANNING AND ZONING:

IV. ORDINANCES:

V. REQUESTS:

VI. AGREEMENTS

A. CONSIDERATION OF AN AGREEMENT WITH C2AE FOR ENGINEERING SERVICES FOR PHASE TWO OF SOUTH FARMER STREET

Manager Beard gave an overview of Phase Two of the Farmer Street project and the timeline. He explained that the engineering costs are less for Phase Two because some of the engineering work was completed in Phase One and there will be less underground work in Phase Two. Commissioner Misner moved to authorize the Mayor and City Clerk to enter into an agreement with C2AE for Engineering Services for Phase Two of the South Farmer Street Project, not to exceed \$141,000, seconded by Commissioner Gilmer. CARRIED UNANIMOUSLY

VII. RESOLUTIONS:

A. CONSIDERATION OF RESOLUTION 2017-03 – A RESOLUTION TO AMEND THE 2016-2017 ANNUAL APPROPRIATIONS BILL

Manager Beard explained the additional funds for the Fire Department are from the Township and will be used towards the building improvements at the Fire Department. Commissioner Breedveld asked how the DDA/Main Street will utilize the additional funds they will have since they will not have to make a debt payment. A lengthy discussion took place regarding the potential use of the funds and the history of the DDA. Commissioner Wieber offered the following resolution and moved for its adoption, seconded by Commissioner Gilmer.

CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN
RESOLUTION NO. 2017-03

RESOLUTION TO AMEND THE 2016-2017 ANNUAL APPROPRIATIONS BILL

WHEREAS, the Otsego City Commission approved the 2016-2017 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2016-2017 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2016-2017 Annual Appropriations Bill:

General Fund Revenues	
<u>101-000-582.001 Fire Service Contract Twp.</u>	<u>\$ 25,000.00</u>
Net Increase/(Decrease)	\$ 25,000.00
 General Fund Expenditures	
101-336-931.000 Fire Dept Bldg & Grounds Maint	\$ 50,000.00
<u>101-991-999.248 Transfers Out – DDA/Main Street</u>	<u>\$ 303,400.00</u>
Net Increase/(Decrease)	\$ 353,400.00

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Kathy Misner, Ryan Wieber,
Nick Breedveld.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

B. CONSIDERATION OF RESOLUTION 2017-04 – A RESOLUTION TO AMEND
THE 2016-2017 ANNUAL APPROPRIATIONS BILL

Manager Beard explained that the transfer of funds would be from the DDA/Main Street to repay the City loans. Commissioner Breedveld offered the following resolution and moved for its adoption, seconded by Commissioner Misner.

CITY OF OTSEGO
ALLEGAN COUNTY, MICHIGAN
RESOLUTION NO. 2017-04

RESOLUTION TO AMEND THE 2016-2017 ANNUAL APPROPRIATIONS BILL

WHEREAS, the Otsego City Commission approved the 2016-2017 Annual Appropriations Bill which limited amounts for expenditures and anticipated revenues for the 2016-2017 fiscal year; and

WHEREAS, certain activities and/or revenue sources will exceed previous projections; and

WHEREAS, the Otsego City Commission wishes to formally amend the annual appropriations bill in acknowledgement of the need for revisions,

THEREFORE, BE IT RESOLVED, that the Otsego City Commission hereby approves the following increases and decreases to the 2016-2017 Annual Appropriations Bill:

DDA/Main Street Revenues	
<u>248-000-699.101 Transfers In – General Fund</u>	<u>\$ 303,400.00</u>
Net Increase/(Decrease)	\$ 303,400.00
DDA/Main Street Expenditures	
248-906-992.000 Debt Service – Principal	\$ 302,710.00
<u>248-906-996.000 Debt Service - Interest</u>	<u>\$ 690.00</u>
Net Increase/(Decrease)	\$ 303,400.00

YEAS: Commissioners: Cyndi Trobeck, Tom Gilmer, Kathy Misner, Ryan Wieber,
Nick Breedveld.

NAYS: Commissioners: None.

ABSTAIN: Commissioners: None.

ABSENT: Commissioners: None.

RESOLUTION DECLARED ADOPTED.

VIII. APPOINTMENTS:

IX. DISCUSSION ITEMS:

A. CONTINUED DISCUSSION OF 2017 GOALS AND OBJECTIVES

Mayor Trobeck opened up discussion regarding possible new goals for 2017. She commented on the possible use of the City's website and Facebook Page to continue to provide residents with up-to-date information. Possible marketing opportunities and the potential use of an intern to assist with the marketing was discussed. A discussion took place regarding the anticipated projects at the Fire Department and when they would be completed, saving funds for air tanks, and saving funds for the purchase of a new Fire truck.

MANAGER'S REPORT

1. Manager Beard asked the Commission if they had any questions regarding his Manager's Report.

COMMUNICATIONS

None.

REMARKS FROM THE AUDIENCE

None.

COMMISSIONERS' COMMENTS

Mayor Trobeck – she commented that the DDA/Main Street would be holding their annual Board Retreat on Tuesday, January 24, 2017, from 5pm until 8pm at the Museum.

The meeting was adjourned on a motion by Commissioner Misner, seconded by Commissioner Gilmer. CARRIED – 7:50 p.m.

Angela M. Cronen, MMC
City Clerk